

12 May 2017

Dear Parent/Carer

We are delighted that you have chosen Outwood Academy Brumby for your son's/daughter's secondary school. It is important to us that every up and coming Year 7 student settles in quickly and feels safe and comfortable to learn.

As part of the transition process we would like to invite your son/daughter to a full day at Outwood Academy Brumby on Tuesday 04 July 2017. The day will begin with an introduction from our Principal, Mr Rutter and include a surprising Science lesson, a fun Music or Art lesson and the opportunity to witness our Year 8 students' Graduation Ceremony.

On that day please go to your primary school for their normal start time. We will arrange for your son/daughter to be transported to Outwood Academy Brumby for activities to commence at 9:15a.m. The day will end at 2:15p.m. Students will be transported back to their primary school where you can pick them up at the end of their normal school day.

Lunch will be provided free of charge for all students. Please indicate on form if lunch is required and provide any special dietary requirements if necessary. Alternatively you may provide them with a packed lunch.

As you are aware Outwood Academy Brumby provide your son's/daughter's first school uniform at no cost to you. This includes a blazer, 2 shirts, a pair of trousers/skirt, a tie and PE kit, including a polo shirt, a long sleeve PE top, a pair of shorts and a pair of long black sports socks. With this in mind the Academy's outfitters will be visiting the primary schools to measure your son/daughter for their uniform. A following letter will confirm dates for the collection of uniform ordered.

Finally please would you complete the enclosed data collection sheet, sign the authorisation for their lunch account, along with the attached permission slip, and return to Outwood Academy Brumby reception.

Yours sincerely



Linda Scott

(Year 7 Learning Manager & Transition Co-ordinator)

✕ _____

I give permission for _____ to attend the transition day at

Outwood Academy Brumby on 04 July 2017.

I require lunch to be provided for my child. YES / NO (Please delete as required.)

Signed

Parent / Carer

Date __ / __ / ____

Outwood Grange Academies Trust is a company limited by guarantee, registered in England and Wales (No. 06995649)

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